



# Operations Maintenance Tech

## JOB DESCRIPTION

<b>Job Code:</b>	6500	<b>Employee Type:</b>	Full-Time, Seasonal
<b>Reports To:</b>	Operations Supervisor	<b>Prepared By:</b>	Abigail Tietjen
<b>FLSA Status:</b>	Non - Exempt	<b>Approved By:</b>	David Moss
<b>Department:</b>	Operations	<b>Date Approved:</b>	5.24.23

### Summary

The Operations Maintenance Tech is responsible for performing daily maintenance and repair throughout Copper Mountain Resort for the Village at Copper (VAC) & Copper Mountain Resort Association (CMRA). This includes maintenance, painting, landscaping, trash removal, snow removal, sweeping, and any functions that involve the maintenance of the three Villages. This also includes preventive maintenance on all vehicles, outdoor lighting, gas fireplaces and gas burners, kiosks, and benches.

This key position requires an engaging, positive, solution-orientate, customer-centric individual who is a self-starter that can multi-task and prioritize easily. This position also requires someone who can work as an effective and integral member of a team with a positive outlook and always looks for solutions instead of identifying problems.

### Essential Duties and Responsibilities

- Sweeping, maintenance, painting, trash removal, and landscaping
- Remove snow from streets, sidewalks, and walkways
- Check outdoor lighting and repair as needed
- Maintain outdoor gas fire features and clean as needed
- Assist with maintenance of VAC activities (go karts, bumper boats, ice skating)
- Repair VAC amenities including benches, signs, kiosks, and trash receptacles
- Maintain lawns and gardens, ensure proper use of pesticides, fertilizers, and other chemicals
- Complete safety training sessions when required
- Report any boiler problems to the Operations Manager
- Multitask and complete all responsibilities in a timely manner

### General Responsibilities and Duties

Must be able to work 40+ hours per week

Flexibility to work weekends or evenings as needed

Maintain high standard of customer service and member satisfaction according to company goals

Continue education and take specialized trainings to maximize job efficiency and potential

Other Duties as assigned

### Qualifications

High School Diploma or higher

2+ years of previous experience in related field

Relevant certificate may be required

Drivers license with clean driving record

Knowledge of landscaping tools and equipment including but not limited to mowers, chain saws, skid steers, bobcats, etc.

Highly adaptive and must be a resourceful individual

Strong time management and ability to multi-task and complete projects

Must be able to lift and carry items up to 50lbs

Ability to work both independently and as part of a team